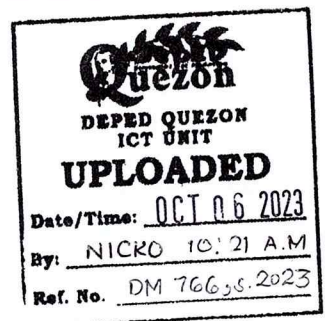




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



04 October 2023

**DIVISION MEMORANDUM**

**DM No. 766, s. 2023**

**ONLINE ORIENTATION ON ELECTRONIC SCHOOL FORM 7**

**To:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Public Schools District Supervisors  
 Public School Heads  
 Administrative Officer II  
 Administrative Assistant/SF7-in-Charge  
 All Others Concerned

1. In line with the implementation of DepEd Memorandum 52, s. 2023, entitled 'Adoption of the DepEd Electronic School Form 7 (eSF7),' Public Schools District Supervisors, Public School Heads, Administrative Officers, Administrative Assistants/SF7-in-Charge, and HR Personnel are advised to attend the Online Orientation on Electronic School Form 7 following the schedule below.

<b>Date and Time</b>	<b>Participating District and School Personnel</b>	<b>Zoom Link</b>
October 11, 2023 (8:00a.m. to 12:00p.m.)	1st and 3rd Congressional Districts (Elementary Schools)	Meeting ID: 810 9090 6349 Passcode: 12345
October 11, 2023 (1:00p.m. to 5:00p.m.)	2nd and 4th Congressional Districts (Elementary Schools)	Meeting ID: 810 9090 6349 Passcode: 12345
October 12, 2023 (8:00a.m. to 12:00p.m.)	1st to 4th Congressional Districts (Secondary)	Meeting ID: 811 1958 8425 Passcode: 12345

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

**Address:** Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
**Trunkline #:** (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
**Email Address:** quezon@deped.gov.ph  
**Website:** www.depedquezon.com.ph



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

<b>Date and Time</b>	<b>Participating District and School Personnel</b>	<b>Zoom Link</b>
	Schools) and Division Personnel	

2. This activity shall be facilitated by the Schools Governance and Operations Division – Planning and Research Section.
3. All participants are requested to connect to the prescribed link 15 minutes before the meeting begins and are all required to rename their Zoom account with the following format: Full Name\_School Name/School District Name for proper identification. Please be reminded also to turn on the camera during the meeting. The host/facilitator shall remove any participant in the meeting who is found to be non-compliant with the online meeting reminders.
4. Participants with internet difficulty may gather together in an area with better internet connection.
5. All expenses relative to this activity shall be chargeable against local fund/MOOE subject to the usual accounting and auditing rules and regulations.
6. The widest dissemination of and compliance with this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

Parmjdf10/04/2023

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@deped.gov.ph  
Website: www.depedquezon.com.ph